**Unified Core LTD**  
Eskaton, Dhaka  
Phone: 01777656517  
Email: info@unifiedcoreltd.com

**30th December 2024**

**Syed Abdullah Zabir**  
House 37, Lake Drive Road, Sector 7  
Uttara, Dhaka - 1230

Dear Syed Abdullah Zabir,

**Subject: Release Letter**

This letter serves as formal confirmation that you have been released from your duties and responsibilities with Unified Core LTD, effective **30th December 2024**. Your employment with Unified Core LTD commenced on **1st January 2023**, and we would like to take this opportunity to thank you for your valuable contributions throughout your tenure.

You have been an integral part of our team, and your efforts have been greatly appreciated. We are confident that your skills and experience will serve you well in your future endeavors. Please be assured that all necessary paperwork, including your final paycheck, will be processed in accordance with the company’s policies.

If you require any assistance regarding your transition, please feel free to contact our IT Manager at **01779757585**. We also confirm that you have returned all company property in good condition.

We wish you all the best in your future career and personal endeavors. Thank you once again for your time and dedication to Unified Core LTD.

Sincerely,

Syed Abdullah Zabir  
Team Leader, PHP/Laravel  
Unified Core LTD